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# SSS UMID

UNIFIED MULTI-PURPOSE IDENTIFICATION CARD

# What is UMID?



UMID stands for **Unified Multi-Purpose ID**. This is the new identification card offered by Social Security System(SSS), which facilitates secure SSS member verification.

A **FASTER** and more **SECURE** way to do transactions!

## 1 Four-in-One

Government agencies such as the Government Service Insurance System(GSIS), PhilHealth and Pag-IBIG have joined the UMID system allowing SS ID card holders that are members of these to transact with any of the three agencies utilizing the same SSS UMID cards.



## Secure Transaction

This SS ID will contain a digital image of member fingerprints. These images can be matched against fingerprints stored in the SSS database to help ensure that benefits and loans are promptly paid out to the right person.



This biometric feature prevents unauthorized usage of other accounts.

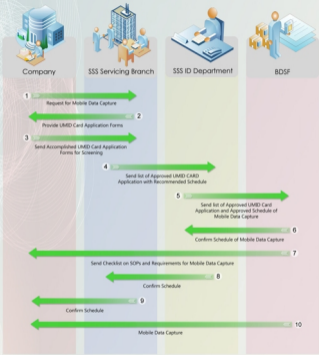
The new UMID card has a magnetic stripe and contactless chip that stores the holder's identification data.



The ID card is Automated Teller Machine (ATM) transaction-capable to enable future withdrawal of benefits and proceeds.



# Mobile Data Capture Application Process



# UMID Application Form How-To



Republic of the Philippines  
**UNIFIED MULTI-PURPOSE ID (UMID) CARD APPLICATION FORM**



**THIS FORM IS NOT FOR SALE AND CAN BE REPRODUCED**

PLEASE READ THE INSTRUCTIONS AT THE BACK BEFORE FILLING OUT THIS FORM. PRINT ALL INFORMATION IN CAPITAL LETTERS AND USE BLACK OR BLUE INK ONLY.

NAME OF AGENCY: **SOCIAL SECURITY SYSTEM** COMMON REFERENCE NUMBER (CRN): **01235190123519**

PURPOSE:  
 INITIAL ENROLLMENT     CARD REPLACEMENT  
 Replacement of Lost Card     Amendment of Place of Birth     Others \_\_\_\_\_  
 Replacement of Damaged Card     Amendment of Demographic Data  
 Amendment of Name     Amendment of Authenticating Finger

Mark it in your first time.

**PART I - NAME**

1. NAME: LAST NAME: **KISER** FIRST NAME: **ERIC** MIDDLE NAME: **ARCHOG** SUFFIX:  
 MOTHER'S NAME: LAST NAME: FIRST NAME: MIDDLE NAME: SUFFIX:

**PART II - PARTS OF BIRTH**

2. DATE OF BIRTH (mm/dd/yyyy): **01/23/1987** 3. PLACE OF BIRTH (PROVINCE/CITY/MUNICIPALITY/TOWN/VILLAGE/POST OFFICE IN FOREIGN COUNTRY): **BONTOC MT. PROVINCE** 4. SEX:  MALE  FEMALE  
 5. FATHER'S NAME: LAST NAME: **KISER** FIRST NAME: **ELSEO** MIDDLE NAME: **BAG-AT** SUFFIX:  
 6. MOTHER'S MIDDLE NAME: LAST NAME: **ARCHOG** FIRST NAME: **ROSA** SUFFIX:

**PART III - DEMOGRAPHIC DATA**

7. HOME ADDRESS: MUNICIPALITY/TOWN/VILLAGE: **GUISAD** DISTRICT/CITY: **BAGUIO CITY** PROVINCE/CITY: **BENGUET** ZIP CODE: **09** STREET NAME: **TACAY ROAD** TELEPHONE: **N/A**  
 MUNICIPALITY/TOWN/VILLAGE: DISTRICT/CITY: PROVINCE/CITY: ZIP CODE: COUNTRY CODE:

8. MARITAL STATUS:  SINGLE  MARRIED  WIDOWED  DIVORCED/ANNULLED  LEGALLY SEPARATED  
 9. TAX IDENTIFICATION NUMBER (TIN): **123456789** 10. HEIGHT (in centimeters): **157** 11. WEIGHT (in kilograms): **99** 12. DETECTABLE FEATURES: **MOLE ON MY FOREHEAD**

**PART IV - STATEMENT OF CONSENT**

I declare that I am fully aware that the above data shall be used for securing my Common Reference Number (CRN) for the Unified Multi-Purpose ID (UMID) System or updating my personal data in the CRN Registry. I trust that the above data shall remain confidential, hence, I give my consent that the same data be secured and accessed for subsequent validation, verification and other purpose consistent with the objectives of the UMID System under Executive Order No. (EO) 405 as amended by EO No. 700. I further affirm true statements herein, which appear in this application form and made by me are true, correct and complete to the best of my knowledge and belief.

**ERIC ARCHOG KISER**  **1/32/2017**  
 PRINTED NAME SIGNATURE DATE

**PART V - OTHER ENROLLED DATA**

13. CRN NUMBER: **0123456789** 14. TELEPHONE NUMBER (area code, no. and extension): **0741456789** 15. MOBILE/CELLPHONE NUMBER: **456789012345678** 16. EMAIL ADDRESS: **KC@YAHOO.COM**  
 IF YOU ARE A SURVIVING SPOUSE/CLANDESTINE MEMBER OF DECEASED/DEPARTED MEMBER, PLEASE INDICATE TO NUMBER COMMON REFERENCE NUMBER (CRN) OF AHI OF DECEASED/DEPARTED MEMBER BELOW  
 DECEASED/DEPARTED MEMBER'S COMMON REFERENCE NUMBER: NAME OF MEMBER: LAST NAME: FIRST NAME: MIDDLE NAME: SUFFIX:

**PART VI - FOR USE ONLY ON IT**

17. INFORMATION/COMMENTS PRESENTED: 18. REMARKS:  
 SCREENED BY: DATE CAPTURED BY:  
 SIGNATURE (OVER PRINTED NAME) DATE & TIME SIGNATURE (OVER PRINTED NAME) DATE & TIME



Republic of the Philippines  
**UNIFIED MULTI-PURPOSE ID (UMID) CARD APPLICATION FORM**  
**ACKNOWLEDGEMENT STUB**



19. CRN NUMBER: **012345678907** 20. NAME OF AGENCY: **SOCIAL SECURITY SYSTEM** SEARCH:  
 NAME: **KISER** FIRST NAME: **ERIC** MIDDLE NAME: **ARCHOG** SUFFIX:

SCREENED BY: DATE CAPTURED BY:  
 SIGNATURE (OVER PRINTED NAME) DATE & TIME SIGNATURE (OVER PRINTED NAME) DATE & TIME



This will serve as your slip.

# UMID Mobile Data Capture Guidelines

## UMID Application Guidelines

- UMID is voluntary and not compulsory
- First time ID applicant can avail of the card for free, however a P300 will be charged for those with existing digitized ID or replacement for lost card
- Existing digitized ID must be surrendered together with the accomplished UMID Card Application Form or provide an affidavit of loss if declared lost
- Mobile data capture of at least 100 employees screened and verified by the SSS servicing branch
- Batch capture at the nearest SSS branch for the dispersed employees
- Company to provide space for the workstation
- Mobile service from Mondays to Fridays

## Mobile Data Capture Request

- Send letter of request to SSS Servicing Branch indicating number of employees who will avail of the card and the preferred date for mobile data capture
- Accomplished UMID Card Application Form with a photocopy of two valid IDs
- Surrender existing SS ID or provide an affidavit of loss for lost card and a replacement fee of 300 pesos
- Accomplished E4 form for amendments of member's data (please see requirements at the back of the form)
- If SSS number is temporary, attached original copy and one clear photocopy of either Birth or Baptismal Certificate
- Payments can be done only at SSS accredited banks/payment centers or SSS branches with tellering services
- One SBR/R6 form per UMID applicant (only those who are required to pay as indicated above)
- All forms are downloadable at SSS official website

## Mobile Data Capture

Companies requesting for mobile capture should take note of the following:

- All employees eligible for capture should provide 2 valid identification cards during capture.
- Provide corresponding workplace, table and chairs.
- The number of workstations to be deployed will vary in a case-to-case basis.
- Each mobile workstation will need a minimum area of 2x2 Meters
- Processing time per member will take around ten minutes including the onsite final verification. As such, the company should schedule their employees correspondingly during mobile data capture.

## Forms

You can check links below to directly download the forms you need.

### UMID Card Application Form

[https://www.sss.gov.ph/sss/uploaded\\_images/forms/normal/App\\_Form\\_UMID\\_2013\\_rev.pdf](https://www.sss.gov.ph/sss/uploaded_images/forms/normal/App_Form_UMID_2013_rev.pdf)

### Affidavit of Loss Form

[https://www.sss.gov.ph/sss/uploaded\\_images/forms/normal/AFFIDAVIT%20OF%20LOSS.pdf](https://www.sss.gov.ph/sss/uploaded_images/forms/normal/AFFIDAVIT%20OF%20LOSS.pdf)

### E-4 Form

[https://www.sss.gov.ph/sss/uploaded\\_images/forms/normal/e4.pdf](https://www.sss.gov.ph/sss/uploaded_images/forms/normal/e4.pdf)

You may also download the Fill In Forms if you wish to answer it on your computer.

<https://www.sss.gov.ph/sss/index2.jsp?secid=1&cat=8>



Workstation Setup

# What If?

Answers to the frequently asked questions...

## What if I want a REPLACEMENT?

### CASE

1. Applicants was previously issued a Digitized SS ID and wants a new one due to
  - Damaged ID
  - Lost ID
2. Change or Correction of Name
3. Per SSS Online Database, status of applicant's SS Number is temporary.
4. Prior Registrant/No Cont./No Contribution
5. SS ID Card for Printing/ID Card for Processing Applicant has already undergone SS ID Data Capture but is still awaiting delivery of ID Card.
6. With SS ID (Date) per SSS Online Database, applicant has already been issued a digitized SS ID.

### REQUIREMENTS

- Surrender existing SS ID
- A replacement fee of 300 Pesos (Use R-6 form)
- Affidavit of Loss (For those who lost their ID Card)
- SS Form E-4 indicating request for correction of name
- Please see back page of E-4 for documents required
- Original certified true copy and one (1) clear photocopy of either Birth or Baptismal Certificate.
- Re-file applicant after first contribution has been posted.
- If applicant wishes to apply for replacement ID, the card for delivery must be surrendered first upon application.
- Re-file UMID Card Application Form and indicate reason for application for replacement card, and submit all necessary requirements.



# Company Mobile Capture Checklist

## Workstation Area

Please prepare the following per workstation.

Items	Quantity	Description
TABLE	1	At least 2ft x 3ft
OPERATOR'S CHAIR	1	Any standard chair
CLIENT'S CHAIR	1	Stool or monoblock
CHAIRS FOR QUEUE		Depending on the number of applicants

## Things to Keep In Mind

We are strictly implementing the International Civil Aviation Organization (ICAO) standards, so please take note of the following for faster transaction.

ITEMS	DESCRIPTION
PHOTO CAPTURE	<ul style="list-style-type: none"><li>• No big earrings, allowable size 0.25 inch</li><li>• No Head covering, such as hats, head bands</li><li>• Full frontal face should be visible, as well as the 2 ears.</li><li>• Teeth should not be visible</li></ul>
FINGERPRINT CAPTURE	<ul style="list-style-type: none"><li>• Core should be in the middle of the finger print scanner</li></ul>
SIGNATURE CAPTURE	<ul style="list-style-type: none"><li>• Make sure that the signature in signature pad and in the E6 form are the same</li></ul>

## Capture Time

The whole Biometric Data Capture will take approximately 5 minutes.

## List of Equipment per Workstation

Here is the list of equipment that will be brought to the company premises to facilitate mobile data capture.

ITEMS	QUANTITY
1. LAPTOP	1
2. DOCUMENT SCANNER	1
3. FINGERPRINT SCANNER	1
4. CAMERA	1
5. TRIPOD	1
6. LIGHTBOOTH	1
7. LED LIGHTS	2
8. DONGLE	1
9. USB HUB	1
10. SIGNATURE PAD	1
11. EXTENSION CORD	1
12. INFO TARP ( PULL UP BANNER )	1



Ipinakikilala ang bagong...

## UNIFIED MULTI-PURPOSE IDENTIFICATION CARD

# UMID

Ngayon, isang ID na lang ang kailangan para sa SSS, PHILHEALTH, GSIS at PAGIBIG transactions!

*Madali at mabilis lamang ang mag-apply!*



UMID Card, isa at simple na lang para sa lahat.

## Paraan ng pagkuha ng UMID sa SSS

**STEP 1:** Pasahe sa **UMID Card Application Form** sa pinakamalapit na **SSS Branch at I-IT out ang namang form.**

Ita sa LGU para sa mga laral sa malapit na SSS ID card. Para sa card replacement bahagay magpapatay sa katungkang TOS

**STEP 2:** Para sa magpapatay nang dati o lumang SSS ID/UMID CARD, itakip ito at ibigay kasama ng UMID Card Application Form.

**STEP 3:** Para sa mga bagong sukaha ng UMID Card, ibigay ang UMID Card Application Form at magpakita ng alinman sa mga sumusunod na Primary Identification Documents:

- PASSPORT
- PRC
- SEAMAN'S BOOK
- DRIVER'S LICENSE

Kang walang Primary Identification Documents, kailangan magpakita ng (2) delawa sa alinman sa mga sumusunod:

- VALID MN CLEARANCE
- SCHOOL/COMPANY ID
- POSTAL ID
- SENIOR CITIZEN CARD
- MAJOR CREDIT CARDS
- SAVINGS ACCOUNT
- VOTER'S ID
- GSIS MEMBER'S CARD
- ALIEN REGISTRATION
- TIN CARD

**STEP 4:** Pumila sa screening at magpa-verify

**STEP 5:** Pumila sa Data Capture at magpakita ng inyong Biometric

**STEP 6:** Kunin ang claim stub sa Data Capture Operator at hintayin ang delivery ng inyong ID!

## Mga dapat tandaan sa BIOMETRIC CAPTURE para sa mabilis na pagkuha

1



Signaturing malin at walang sugar ang bahag at katungkang binabati at hintayin Uparang manatili ng manatili ang inyong Biometrics



2



Ang prima sa signature just ay dapat kagamitan ng inyong prima sa screen ng signaturang kasama ng inyong kamay sa screen



Para sa international Civil Aviation Organization (ICAO) standards na pagkuha ng laral, sundin lamang po ang sumusunod:

3



Tuturingin ng direktor sa camera Ang boxing malin at tamang ay dapat nakikita ng walang a sumusunod



Data captured



For inquiries, please contact:

(+632) 426-0182